Maestro Portals and Pre-Award

- Find research expertise and equipment with powerful search engine
  Scan funding opportunity database
- Browse real-time research account balances
  Review the last ten years of activity
- Find your star performers
  Create and modify proposal
- Route and approve proposal
  Generate Grants.gov forms
- Check project negotiation status

For User Support Contact:
OSRS - Research Information Systems
maestro@tamus.edu
(979) 458-8745
Researcher

- Submit new disclosure

- Submit disclosure update
  - Manual update (can submit at any time)
  - Annual update (8/1 – 8/31)

- Check active disclosures

- Check disclosure history

- Maintain personal SFI information

Rules

- Proposal
  - PI, Co-PI and Co-Investigators are “investigators”
  - Disclosures are required only for PHS sponsors

- Project
  - Disclosure requirements are decided by contract negotiator or project administrator
Administrator

- Check proposal/project FCOI status
  - Requirement
  - Completeness

- Notify relevant researchers

- Check researcher FCOI training information
  - Assigned? Completed?
  - Training date

COI Official

- Review submitted disclosures and updates
  - All disclosures with “conflict of interest”
  - For disclosure updates, FCOI changed from “conflict” to “no conflict”

- Decide FCOI manageability and upload management plan
- For User Support Contact:
  - OSRS – Research Information Systems
  - maestro@tamus.edu
  - (979) 458-8745